

VILLAGE OF ANGEL FIRE

Angel Fire NM 87710

(575) 377-3232

PUBLIC NOTICE

Council Meeting

Tuesday October 25th, 2011 at 5:00 PM at Village Hall

(PLEASE NOTE TIME CHANGE)

- I.** Call to Order
- II.** Pledge of Allegiance
- III.** Roll Call
- IV.** Approval of Agenda
- V.** Consent Agenda
- VI.** 1. Consider Approval of the September 27th, 2011 Council Work Session Minutes
2. Consider Approval of the September 27th, 2011 Council Meeting Minutes
- VII.** Requests and Responses from the Audience (Limited to 3 minutes)
- VIII.** Announcements and Proclamations
- IX.** Reports
 - a. Governing Body Reports
 - b. Administrator's Report
 - c. Staff Reports
- X.** Business
 - 1) Old -None
 - 2) New
 - A. Consider Approval of Renewal of Professional Services /Employment Agreement for Lawrence(Larry) Leahy
 - B. Consider Approval of Resolution 2011-45 Authorizing Sale/Disposal of Certain Village owned Surplus Property
 - C. Consider Approval of Resolution 2011-41 Accepting the Subdivision Improvements for Country Club 1B Located in the Village of Angel Fire
 - D. Consider Approval of Resolution 2011-42 Applying for Funding From the New Mexico Water Trust Board for a Water Conservation Project
 - E. Consider Approval of Resolution 2011-43 Applying for Funding From the New Mexico Water Trust Board for a Water System Improvement Project
 - F. Consider Approval of Resolution 2011-44 Applying for Funding From the New Mexico Water Trust Board for a Water System Improvement Project
- XI.** Adjournment

Terry Cordova, Village Clerk

Stuart Hamilton, Mayor

Post: 10/20/2011

THE PUBLIC IS INVITED TO ATTEND

Next Regular Council meeting will be: November 8th, 2011

Subject to Change Until: October 24th, 2011 at 5:00PM

AGENDA MAY BE PICKED UP AT THE VILLAGE HALL
3388 MOUNTAIN VIEW BLVD., ANGEL FIRE, NM 87710
AGENDA MAY ALSO BE VIEWED AT OUR WEBSITE: AFGOV.COM

VILLAGE OF ANGEL FIRE
Council Work Session
Tuesday September 27th, 2011 at the Village Hall
DRAFT

I. Call to Order

Mayor Hamilton called the meeting to order at 2:00PM

II. Pledge of Allegiance

Mayor Hamilton called for the Pledge of Allegiance

III. Roll Call

Present were Mayor Hamilton, Mayor Pro-tem Howe, Councilor Germscheid, Councilor May, Councilor Welker. Also present were Village Administrator Larry Leahy and Village Clerk Terry Cordova. A full quorum was present.

IV. Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda with the following change, that Item 6 be moved to item 1 and all others will move down one space, Councilor Welker seconded the motion. Motion carried 4-0.

Council Work Session:

1. Discussion about ATV Ordinance –John Perkins

Acting Police Chief John Perkins opened by saying that with this ordinance all ATV drivers would have to meet all state requirements and would have to follow Village requirements which would mirror the states. The ordinance would allow the Village to require ATV drivers to register for one year at a time and would charge a fee that would be approved by Council. Chief Perkins talked about the trails that were approved for ATV use. Mark Rivera Community Development Director further explained where the ATV access was and that there was no access from Village of Angel Fire. Council agreed that this is something that needed to be looked into further and would like to see some public input. This item will be placed on the October work session and a public input item will be placed on the agenda in October.

2. Refuse Rates –Mark Rivera

Administrator Leahy explained the current rate schedule. Single family will stay the same and multi- family will also stay the same. A change that would be seen is a reduction in home occupancy business, there would not be dual billing for these, there would be a simple billing for these and Mark Riviera Community Development Director suggested that there would need to be some change in the business license rule in some regards to this. Where someone would have a light business office they would be charged at this lower rate. The medium user would pay what they are paying currently. A multiple business building would in fact be billed like the light volume user; this is where we really need some feedback. What we would like to do is tie this back to the business license where the license describes the occupancy allowed for the building. The description is not currently on the application form. There would also be a refuse classification on the application that can be used to determine their rate. Administrator Leahy went over the different rates that are currently being charged to heavy volume users and the problems we have run into. Council went on to discuss the difference between restaurants versus lumber yards, placement of dumpsters and price per dumpster. Staff was given the directive to rework and bring back to council for review.

3. ICIP (Infrastructure Capital Improvement Plan

Mark Rivera Community Development Director explained that this was an annual program put on by the New Mexico Department of Finance and Administration. This a voluntary program with the administration working towards 100% participation at this time they have 99%. A publication is put together of all the municipalities and communities and presented to the legislators prior to the legislative session. What the legislators look at is our top 5 priorities. After discussion the following was decided: Move #1 Plaza del Sol project down to position #5. Move projects 2 thru 5 up one position to become projects 1 thru 4; identify project 2013-09 as "Complete phase 1 of the Sports Complex".

1 **4. Update in the Thinning Project – Patti Galliher**

2 Patti Galliher Human Resources Director gave a report on the thinning projects. Please see
3 attached reports.
4

5 **Break – 4:00pm**

6 **Return – 4:05pm**
7

8 **5. Discussion on Enforcement of Codes – Mark Rivera**

9 Councilor May explained why she had this item placed on the agenda. She feels that we are
10 running into a critical situation because we are unable to enforce many of our ordinances or
11 covenants that are in place. There are several things that we allow to happen that we have not
12 been enforcing. Councilor May would like to see more control. Mark Rivera went over some
13 of the problems that they were currently facing and pointed out that the current code was
14 created to assist in the enforcement of subdivision covenants. Councilor Germscheid agreed
15 that there were some good reasons to take a look at some of these codes and decide if we
16 wanted to keep them as code or change them. Mayor Pro-tem Howe stated that we have
17 citizens and business people that do not want all the rules because they believe it will drive the
18 tourist away. He also stated that he has been approached by several people as to why we were
19 driving away the tourists. He is not supporting that idea, but that is what we run into when we
20 have selective enforcement. Mark Rivera and Larry Leahy will look at the possibility of
21 changing the code and bringing back someone to do code enforcement.

22 **6. Financial Update – Lupita de Herrera**

23 Administrator Leahy gave an update on the 09 audit, stating that it was in final review. The
24 auditors were here the week of September 19th working on the 2010 audit. Lupita shared with
25 Mayor and Council the work she has been doing and the binders she has compiled.

26 Administrator Leahy shared with the council that even though September is a debt heavy
27 month that this year to add to that there were three payrolls. We put \$825,000 out the door for
28 the month of September and were still able conduct day to day operations. We are in a better
29 shape than last year at this time. GRT and Lodgers tax is up. Lupita went over the steps she has
30 been taking to get things ready to close out the FY 10/11. Councilor Welker asked about the
31 Incode system and how things were coming along with it uses. Lupita said that to be honest we
32 were not utilizing it to its full potential. We had gentlemen from Incode come in and went over
33 the potential uses of the system.

34 **7. Discussion regarding public sledding hill and proposition from the resort**

35 Councilor Germscheid explained that there is no public sledding hill in town. One of the big
36 areas is the driving range which is nice because it does not go across the road or a body of
37 water. The resort is not sure if they want to do this as a business. They would have to man it
38 and with the liability issues it does not interest them. Therefore the resort wanted to see the
39 possibility that the Village would like to operate a public sledding hill and the resort would
40 lease the property for a \$1.00 for the winter. Mayor Hamilton suggested that we look into the
41 liability issues and check on insurance and the feasibility of the Village taking on this project.

42 **8. Discussion about the length of time the meeting tapes are kept before being erased**

43 Councilor Welker explained his reason for this discussion item. He gave his concerns that “Joe
44 and Joann public “do not have a chance to hear the tapes should they want more detail other
45 than what is in the minutes. He recommends that the tapes be held for a longer time, that he
46 would like to see them kept for a year. Mayor Hamilton stated that we did have this discussion
47 a year ago and with strong advisement from the municipal league and from our legal counsel
48 decided to dispose of the tapes after the minutes are approved which is the practice throughout
49 the state. We could find no reason not to follow that recommendation and that was the decision
50 council made. The tapes are a tool for the clerk to put the minutes together .Councilor
51 Germscheid stated that she remembered the discussion but was concerned that there may not be
52 enough detail in the minutes and without the tapes there have been times when it would been
53 nice to go back to them and listen. Administrator Leahy went over some of the complications

1 and issues with keeping the tapes. Councilor May expressed her concerns that there was little
2 detail in the minutes and without the tapes people have no way of being able to review what
3 happened at the meeting. Councilor Germscheid would like to see more information captured
4 in the discussion of an item in the minutes. It was the directive of council that more detail be
5 added to the minutes and that a discussion on the length of time the tapes are kept will be
6 placed on the next council meeting

7 **9. Update on Economic Development**

8 Councilor May started the conversation by asking if we had dissolved the EDG. Administrator
9 Leahy said that we did not have a vote, that was a combination of the resort and the chamber
10 with the Village of Angel Fire as an advisor and that nothing changed at the Village as far as
11 economic development.

12 **10. Discussion on policy for Online Documents**

13 Councilor May stated that it has been brought to her attention that our online documents seem
14 to be inconsistent. That this to her was very apparent when we went over the budget when she
15 felt that anybody that wanted to be involved other than the council did not have any of the
16 numbers to work with, yes they could have come in and asked for them but leaving them up
17 front or on line would be a huge plus. When we receive our packet none of the supporting
18 documents are on line only the agenda. That is where I see we are lacking and I would like to
19 see more on line documentation. Councilor May would like to see that our citizens have the
20 option of printing out documents instead of having to come into Village hall and using our
21 employees to find the documents, make the copies and then we charge .50 cents a copy. A
22 meeting will be set up with the Mayor, Councilor May, Village Clerk Terry Cordova and
23 Jimmy Linton to work out a way to be able to post information on the web site.
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27 **V. Adjournment**

28 Mayor Pro-tem Howe made the motion to adjourn at 5:17pm, Councilor Welker seconded, motion carried
29 4-0

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31 **Passed, Approved and Adopted on this 25th day in October, 2011**
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37 **ATTEST:**
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Stuart Hamilton, Mayor

40
41 _____
42 Terry Cordova, Village Clerk
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Right of Way Clearing Project NMEMNR

Two year project starting June 2010 and ending November 2011

Funding \$409,000.00 Energy, Minerals and Natural Resources/Forestry Division

ARRA money emphasis placed on hiring

Year One Summary (2010)

Work started June 6 and ended December 4, 2010 with the hire of 9 full time temporary employees working 30-40 hours per week. Staff from AFFD worked as needed on the project.

Hourly wage range \$12.50-\$14.00 per hour based on training and experience.

Wildland Fire and Pack test certification most desirable so that thinning crew staff could assist with fire response support if needed.

1 resigned to go to UNM

1 resigned to attend paramedic training

2 were injured on the job filed claims under workers compensation

1 termination for substandard work performance

4 resigned at the completion of the project

Contract Support

Contractual arrangement with Village Forester (Stephani Sandoval) \$20.00/hour plus the use of a Village vehicle or mileage reimbursement at \$.44 per mile if personal vehicle was used.

Contract with Surveyor (Carl Nelson) \$7500.00 per mile.

Costs 2010

Employees- Contractors-Supplies-Mileage

Crew	\$83,389.14
Drivers	\$2,531.84
Forester	\$11,260.00
Surveyor	\$44,361.08
Supplies	\$15,048.71 (Chainsaws, safety equipment for crew and stump grinder).
Hours worked	6188.91
Miles driven	2644.9 (reimbursed \$.44 per mile)
Acres cleared	45.43
Slash	3,839 cubic yards

Year Two Summary (2011)

Work started April 23 and ended September 12, 2011 with the hire of 12 crew members and one supervisor. Within 60 days we lost the supervisor and 4 crew members. Even with the loss of 5 staff we had an exceptional crew. Chief Sandoval wisely assigned Tom Hoover to the crew as the new supervisor and Tom brought leadership and experience to the job and as a result this crew of nine thinned in less time in excess of 92 acres compared to the 45 acres in 2010. And as always the case with any project other Fire Department staff assisted on a very limited basis with the project and I want to recognize the contributions of Fire Captain Andy Bertges and Josh Skrondahl who covered for Tom when he was working as a medic on the Horseshoe Fire (Arizona) and the Las Conchas fire in Los Alamos.

Contract Support

Village Forester Stephani Sandoval \$35.00/hour plus mileage reimbursement at \$.44 per mile.

Carl Nelson Surveyor \$7500.00 per mile.

Costs 2011

Crew \$90,810.16
Forester \$18,322.00
Surveyor \$ 105,103.60
Supplies \$5,307.80
Hours worked 6473
Acres 87 with 5 acres awaiting inspection

Summary (Incomplete)

Crew \$174,199.30 (pending)
Forester \$29,582.00 (pending)
Mileage reimbursement Forester \$935.13 (pending)
Surveyor \$149,464.68 (complete)
Supplies \$20,356.51 (complete)
Hours pending
Acres 137 (pending approval)

TOTAL (\$373,602.49)

September 2011

Wildland Urban Interface/Angel Fire Preparedness 2011

Funding Energy, Minerals and Natural Resources

Project Review

Grant Amount **\$50,000.00**

Forester **\$10,500**

Operational expenses **\$1500.00** (advertising, supplies, mileage reimbursement)

Contractual Services **\$38,000.00** (paid to property owners as a 50% match).

Project Overview

Defensible space will be applied to approximately 20-30 acres with the Village. Selected property owners will meet with Forester and a prescription for thinning will be developed. Owners will select a contractor (hopefully from approved list) to do the work. Owner pays contractor, submits invoice and if work satisfies the prescription the grant will reimburse the property owner 50% of the costs.

Grant criteria required the need for a professional forester to carry out education and technical assistance to lot owners as specified in the Community Wildfire Protection Plan.

Project Outline

April 13 Town Hall Meeting

Promotion of the project through PSA Chronicle, water bill, reader board, WEB page.

April 25 Contractor training

May official start of project

Costs

Forester \$6606.00

Supplies \$242.92

Reimbursements due \$8,393.05 (7 property owners)

September 2011

VILLAGE OF ANGEL FIRE
Council Regular Meeting Minutes
Tuesday September 27th, 2011 at the Village Hall

DRAFT

I. Call to Order

Mayor Hamilton called the meeting to order at 5:30PM

II. Pledge of Allegiance

Mayor Hamilton called for the Pledge of Allegiance.

III. Roll Call

Present were Mayor Hamilton, Mayor Pro-tem Howe, Councilor Germscheid, Councilor May, Councilor Welker. Also present were Village Administrator Larry Leahy and Village Clerk Terry Cordova. Also present was Joe Canepa, Village Attorney

IV. Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda with the following change, move item I up to item A under new business and all others move down one. , Councilor May seconded the motion. Motion carried 4-0.

V. Consent Agenda

1. **Consider Approval of the August 23rd, 2011 Council Work Session Minutes**

2. **Consider Approval of the August 23rd, 2011 Council Meeting Minutes**

Mayor Pro-tem Howe made the motion to approve the consent agenda, Councilor Welker seconded, motion carried 4-0

VI. Requests and Responses from the Audience (Limited to 3 minutes)

1. **Bubba Davis** – Thanked the Village for placing John Perkins as acting police chief and asked what we were doing with the roads and how we decided which roads needed repair first.

2. **Joyce Vetrano** – Thanked the Village for placing John Perkins as acting police chief.

VII. Announcements and Proclamations – None

VIII. Reports

- a. **Governing Reports** – Councilor Welker reported on the minutes from the road committee meeting. He went over two items 1. The question as to placing the GO bond on the ballot for the next municipal election. That item was tabled until April. 2. The committee also cited the economy and the short time table for preparation as reasons to table. They would also like to know who the next Mayor will be and hear some feedback from the citizens before moving forward. 2. Driveway drainage issue was also discussed. Committee members would like Mark Rivera to forward the nuisance portion of the ordinance to planning and zoning for review. Those were the two items that were discussed. He also shared with council possible options for snow plowing. Mayor Hamilton asked why the GO issues was tabled; Councilor Welker stated that they did not believe there was enough time to prepare for it to be placed on the ballot. Councilor Welker would like to increase members for the roads committee.
Councilor Germscheid - Let everyone know about the handouts that were placed in their packets on behalf of the sustainability committee and two things about the rec. committee, 1. A donation from Triney and Larry Bradley and then 2. The tournament results, from one tournament 240 players and conservative estimate is that we had 450 out of town visitors
- b. **Administrator's Reports** – Administrator Leahy addressed the need to base course and gravel the parking lot and the road for the sports field. We are looking for a contribution from Northern Mountain; they have indicated that they will be doing something but we are unsure at this time to what that might be. There is a possibility the cost could be close to \$20,000 for materials. We are anticipating a spring start time. Administrator Leahy went on to go over the issues the Village has been having with cows. He also went over the progress the roads department has made this summer (see attached)
- c. **Staff Reports – None**

d. **PID Reposts** – Carl Abrams from HDR and Scott Bane from Bohannon Huston gave status reports on the PID ,see attached reports

1) **Old Business**

A. **Consider Approval of Second Reading of Ordinance Changing 12-6-13.13 9 (C) of the Uniform Traffic Ordinance (UTO) (Public Hearing)** Terry Cordova ,Village Clerk explained that is was the second reading for the change to the uniform traffic ordinance . This item is to correct one word in the code. Mayor Hamilton opened the public hearing at 6:09pm, with no input the public hearing closed at 6:09pm. Mayor Pro-tem Howe made the motion to approve the second reading of ordinance changing 12-6-13.13 9 (c) of the uniform traffic ordinance. Councilor Germscheid seconded. With no discussion the motion carried 4-0 with Mayor Pro-tem Howe-aye, Councilor Germscheid –aye, Councilor Welker –aye, Councilor May-aye

2)

New Business

A. **Executive Session Per NMSA 10-15-1H (2).(7) & (8)**

1. **Village of Angel Fire v. Omar May, et al. // No. 8th Jud. Dist. Cause: D-809-CV-2011-113 (Stipulated Settlement for Special Master Sale for Delinquent Assessments, County Taxes and other liens /Purchase by Village at sale).**

Mayor Pro-tem Howe made the motion to go into executive session at 6:11pm, Councilor May seconded. Motion carried 4-0 with Mayor Pro-tem Howe-aye, Councilor Germscheid –aye, Councilor Welker –aye, Councilor May-aye.

Council came out of executive session at 6:29pm. Mayor Hamilton stated that they discussed only what was on the agenda and no decision was made. Mayor Pro-tem Howe made the motion to authorize the Village attorney Joe Canepa to proceed to default judgment against Omar May and present a stipulated offer at the special master sale, sufficient to pay off county taxes and Sutton Law Firm. Councilor May seconded. With no discussion the motion carried 4-0.

B. **Consider Approval of Resolution 2011-33 Establishing Signatory Authority for Checks Drawn Against all Village of Angel Fire Checking Accounts**

Terry Cordova, Village clerk explained that at the August 23rd work session staff was given the directive to take the information that was given by the citizens financial review committee on check signatory authority and place it into a resolution format. This item fulfills that directive. Mayor Pro-tem Howe made the motion to approve resolution 2011-33 establishing signatory authority for checks drawn against all Village checking accounts. Councilor Germscheid seconded. With no discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Germscheid –aye, Councilor May-aye, Councilor May-aye, and Councilor Welker -aye

C. **Consider Approval of Resolution 2011-37 Authorizing Sale/Disposal of Certain Village Owned Surplus Property**

Terry Cordova Village Clerk explained that she and Randy Smith the Villages IT support went around Village hall and gathered up all the out of date and old computers that were ready to be disposed. This resolution gives authority to sale/dispose of this property. Mayor Pro-tem Howe made the motion to approve resolution 2011-37 authorizing sale/disposal of certain Village surplus equipment, Councilor Welker seconded. With no discussion the motion carried 4-0, with Mayor Pro-tem Howe-aye, Councilor Germscheid –aye, Councilor May-aye, Councilor Welker -aye

D. **Consider Approval of Resolution 2011-35 Adopting 2013-2017 Infrastructure Capital Improvements Plan (ICIP) for the Village of Angel Fire**

Mark Rivera, Community Development Director briefly went over the changes that were made earlier at the work session. Mayor Pro-tem Howe made the motion to accept the

1 resolution 2011-35 adopting the 2013-2017 infrastructure capital improvement plan for
2 Village of Angel Fire, New Mexico with the amendment of move the # 1 project to position
3 5. Move projects 2 thru 5 up one position to become projects 1 thru 4; identify project 2013-
4 09 as complete phase 1 of the sports complex. Councilor Welker seconded. Mayor Hamilton
5 explained that we have identified the Village top 5 items that we can actually try and get
6 funds for and talk with our legislators about. With no further discussion the motion carried 4-
7 0, with Mayor Pro-tem Howe –aye, Councilor Germscheid –aye, Councilor May-aye
8 Councilor May-aye
9

10 **E. Consider Approval of Resolution 2011-34 Accepting Infrastructure Improvements for**
11 **the Chalets Unit 4 Subdivision**

12 Mark Rivera Community Development Director explained that this was one of four (4)
13 subdivisions with all the same story. Staff is asking for acceptance of the water, sewer and
14 roads for maintenance. Mayor Pro-tem Howe made the motion to approve resolution 2011-34
15 accepting the improvements for the Chalets Unit 4 Subdivision located in the Village of
16 Angel Fire. Councilor Welker seconded. Mayor Pro-tem Howe noted that there were several
17 attempts to get this done and how he remembers sitting in this very room and went point by
18 point on peoples lots and why they should and should not be included. It was a monumental
19 process ahead of them but once we got through that and the lawyers reviewed, it became a
20 project and over the last three years we have a 25, 26 million dollar project in this Village that
21 has gone well. Motion carried 4-0 with Mayor Pro-tem Howe-aye, Councilor Germscheid –
22 aye, Councilor May-aye-Councilor Welker-aye
23

24 **F. Consider Approval of Resolution 2011-36 Accepting the Dedication of a Twenty Foot**
25 **Utility Easement along the North Boundary of Lot 22A of the Agua Fria Estates**
26 **Subdivision**

27 Mark Rivera Community Development Director stated that this is to extend utilities to the
28 resort project for the RV resort. Mayor Pro-tem Howe made the motion to approve case SP-
29 01-11, dedication of a utility easement. Councilor May seconded. Councilor Germscheid
30 disclosed that she worked for the resort, council did not have any problem with her voting.
31 With no discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor
32 Germscheid –aye, Councilor May –aye, Councilor Welker –aye
33

34 **G. Consider Approval of Resolution 2011-38 Accepting Improvements for Angel Fire**
35 **Village North Subdivision Located in the Village of Angel Fire**

36 This item is the same as item E in description. Mayor Pro-tem Howe made the motion to
37 approve resolution 2011-38 accepting the subdivision improvements for Angel Fire Village
38 north subdivision located in the Village of Angel Fire. Councilor May seconded. With no
39 discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Germscheid –
40 aye, Councilor Welker-aye, Councilor May-aye
41

42 **H. Consider Approval of Resolution 2011-39 Accepting Improvements for Angel Fire West**
43 **Village Subdivision Located in the Village of Angel Fire**

44 This item is the same as item E in description. Mayor Pro-tem Howe made the motion to
45 approve resolution 2011-39 accepting the subdivision improvements for Angel Fire West
46 Village subdivision located in the Village of Angel Fire. Councilor Welker seconded. With no
47 discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Germscheid –
48 aye, Councilor May-aye, Councilor Welker –aye
49

50 **I. Consider Approval of Resolution 2011-40 Accepting Improvements for Country Club 1**
51 **and 2 Re-Amended Subdivision Located in the Village of Angel Fire**

52 This item is the same as item E in description. Mayor Pro-tem Howe made the motion to
53 approve resolution 2011-40 accepting the subdivision improvements for Country Club units 1

1 and 2 Re-amended subdivision located in the Village of Angel Fire, Councilor Germscheid
2 seconded. With no discussion the motion carried 4-0 with Mayor pro-tem Howe –aye,
3 Councilor Germscheid –aye, Councilor May-aye, Councilor Welker –aye.
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7 **X. Adjournment**

8 Mayor Pro-tem Howe made the motion to adjourn the meeting at 6:51 pm Councilor May

9 Second the motion. Motion carried 4-0.

10 **Passed, Approved and Adopted on this 25th day in October 2011.**
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16 _____
17 **Stuart Hamilton, Mayor**

18 **ATTEST:**
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21 _____
22 **Terry Cordova, Village Clerk**
23

September 16th, 2011
Roads Redone Spring and summer 2011

1. Blue Hill Way – All of it with new sub grade
2. Road to Pine Tree Condo's – All of it with new base
3. Corner of Lakeview Park Drive and Lakeview Park Terrace-Rebuild with subgrade and base course 100 yards of road
4. Lakeview Park Drive –Approx. 50 yards of chip seal removed and redone with base course
5. Pinehurst and Pine Valley –Rebuild corner with subgrade and base course and approx. 100 yards of Pine Valley
6. Alpine Lake Way – Rebuild with subgrade and base course 75 yards of road
7. Sarazan (by wetlands) –Rebuild and lifted road 2 feet with subgrade and base course approx. 300 yards of road
8. Peralta and Sacramento – Rebuild and lift intersection with subgrade and base course
9. Starshine Overlook – All of it with subgrade and base course
10. Calle de los Caballeros- Rebuild approx. 300 yards with subgrade and base course
11. Wingfoot Way – All of it was rebuilt and lift road with subgrade and base course
12. Build Recycle Park by Village Hall
13. Grade and reshape Taos Drive and rebuilt low areas with subgrade and base course
14. With our new Port A Mole machine we have cleaned out approx. 90 culverts with a substantial savings in man hours
15. As of this date the street department has saved approx. \$65,000.00 in fuel and material costs by getting our own subgrade out of the pit.

Pending:

San Felipe Circle – grade and build up

San Francisco Terrace – grade and build up

Alta /Boyne Mountain –PID interface, widen road to match PID –grade and build up

El Camino Real – 1.5 miles –Coop Project, build up with new subgrade and base course

Village of Angel Fire Council
3388 Mountain View Blvd.
P.O. Box 610
Angel Fire, NM 87710

September 27, 2011

Subject: Status Report

Dear Village of Angel Fire Council:

Upon behalf of the Angel Fire Public Improvement District 2007-1 (District) please find below a Status Report for the above project as presented at the Village Council Meeting September 27, 2011. This summary is not intended to be comprehensive, but to provide brief documentation of status.

Please do not hesitate to contact us if you have any questions regarding this information.

Sincerely,
HDR Engineering, Inc.



Carl Abrams, P.E.
Project Manager

Status Report

Design Schedule:

- Final Construction Plans (**bold = update**): Water Storage Tank Country Club 1B; AF West Village; Country Club Units 1&2; AF Village North/Village Unit 2 Block G; Country Club 1A; Country Club 1B; Chalets Unit 4; Chalets Unit 2G, including Water Storage Tank; Chalets Unit 1A Caballo Lane; Chalets Unit 1A El Vado Place, including Bridge (Reiman) – submittal to Village pending
- 100% Design Plans (**bold = update**): n/a
- 90% Design Plans (**bold = update**): n/a

Design Review Process: HDR reviews design submittals on behalf of PID & Village for conformance to Village Standards. HDR provided Statement of No Objection to Glenn Boone, Village Public Works Director, or Larry Leahy, Village Administrator for each of the above Construction Plan sets.

Construction Schedule:

- AUI: 5-day/8-hour schedule
- AUI has begun demobilizing some equipment and crews
- H-Excavation: 4-day/10-hour schedule
- Traffic control signage to remain at Chalets 2G; all other signage to be taken down
- To date AUI has been paid \$23.5M out of their \$24M contract
 - Dry Utilities complete (Substantial Completion pending Chalets Unit 2G)
 - Sewer complete
 - Water complete (testing ongoing & Substantial Completion Pending Chalets Unit 2G)
 - Roads 95% (base course & Substantial Completion Pending Chalets Unit 2G)
- Current construction status & activities:
 - Chalets Unit 2G: Water Storage Tank complete, road rough grading complete, base course ~1/3 complete; dry utilities complete; waterline complete; waterline testing underway
 - Chalets Unit 1A El Vado Place (Reiman): Bridge piers installed; Back wall installed; bridge being set today; utilities to be constructed

Completion Schedule:

- Country Club Unit 1B (Aspens) Water Storage Tank: Substantial Completion 12-08-10
- Country Club 1A: Substantial Completion 10-28-10
- Chalets Unit 1A Caballo Lane: Substantial Completion 6-07-11
- Chalets Unit 4: Substantial Completion 7-24-11
- Country Club Units 1&2: Substantial Completion 8-29-11
- AF West Village: Substantial Completion 9-08-11
- AF Village North: Substantial Completion 9-08-11
- Country Club 1B: Substantial Completion 9-14-11
- Chalets 2G: October 2011
- Chalets 1A El Vado Place (Reiman): October 2011

MEMORANDUM

DATE: September 27, 2011
TO: Angel Fire Village Council
FROM: Scott C. Bane, P.E.
SUBJECT: Angel Fire PID Infrastructure Betterments

Courtyard I
7500 Jefferson St. NE
Albuquerque, NM
87109-4335
www.bhinc.com
voice: 505.823.1000
facsimile: 505.798.7988
toll free: 800.877.5332

The following is a list of Design Build Team betterments performed in the field during implementation of the Angel Fire Public Infrastructure District project. Bohannon Huston Inc. worked closely with AUI Contractors Inc. to ensure the Village of Angel Fire (VAF) receives a superior product enhancing the local community for years to come.

- PID roadways were made as safe as possible where site conditions permitted. Roadways were over built providing extra shoulder safety zone for winter snow storage.
- PID roadways were enhanced with extra basecourse thickness above and beyond the baseline requirements increasing the wearing surface lifecycle.
- PID/VAF interfaces received additional basecourse beyond the project limits to provide a smooth and safe transition into existing VAF roadways
- PID/VAF interfaces received additional drainage culverts to divert surface flows away from unimproved VAF infrastructure.
- Manhole and valve can concrete collars were thickened beyond the basic VAF standard to provide a more robust utility protection against winter plowing operations.
- AUI took it upon themselves to provide the Public Utilities with new reinforced concrete collars on existing infrastructure throughout the valley at PID/VAF interfaces.
- AUI preformed extra wetland mitigation improvements to assist the 404 permittee's with appeasing the USACE
- We worked diligently to involve the Village Public Utilities, Village Roadway and Drainage Department and Village Fire Department to obtain appropriate stakeholder input. Thus, ensuring the final improvements provide the best possible product for ease of maintenance resulting in a long lifecycle.
- AUI worked with VAF Public Utilities and per request installed extra water services near existing homes to minimize effort during cross over connection activities.
- Contractor's flexibility enabled the VAF Public Utilities to provide waterline appurtenances and have them installed for future improvements and/or maintenance operations.
- The Design-Build Team worked with local residents to accommodate their existing driveway, landscape and utility improvements. These were historically built well out into platted ROW to marry up with the existing unimproved Jeep track. Grading and utility operations were modified to minimize impact and leave the existing improvements intact.
- Supported the resort by improving things such as the roadway tie slope aesthetics along Woodlands Dr. between signature Green #6 and Tee #7.
- To minimize impact to local residence and health concerns AUI mitigated dust production along gravel roads during haul operations.
- The large ramp up of construction resulted in additional retail sales Village wide and generated additional gross receipts tax for the Village government.
- The Design Build Team appreciates the villages' limited water rights and treatment expense so we coordinated with VAF Public Utilities to minimize fresh potable water usage during infrastructure construction. Crews recycled potable water for downstream line testing. Crews also utilized reuse water from the sewage treatment plant for moisture conditioning of trench backfill and final roadway preparation.

COUNCIL AGENDA ITEM

MEETING DATE: October 25, 2011

TO: Mayor Stuart Hamilton, Members of Council and Manager Leahy

FROM: Patti Galliher, Director Human Resources

SUBJECT: Renewal of Professional Services/Employment Agreement for Lawrence (Larry) Leahy

Background/Facts: Larry Leahy's current Employment Agreement will end on December 15, 2011 and he and Mayor Stuart Hamilton are requesting that the Agreement be renewed for an additional two years to be effective December 15, 2011 through December 15, 2013. The terms and conditions of the current Agreement will not change including the salary of \$75,000.00 per annum.

Alternatives: Not approving the Contract.

1. **Financial Impact Review:**

Budgeted Item: yes: x no: Funding Source: Budget

Finance Department Review:

Jupita DeAlencar

2. **Attached Documents:**

Professional Services/Employment Agreement for Lawrence R. Leahy

-
3. **Staff's Recommended Motion:** Approval of two (2) year Employment Agreement for Larry Leahy.

LL

Larry Leahy,
Village Manager

Date

10/19/11

Village of Angel Fire
Employment Agreement with Lawrence R. Leahy
Village Administrator

THIS "Professional Services Agreement" with Lawrence R. Leahy, for "Village Administrator" (Agreement) is made and entered into by and between the Village of Angel Fire (Village), a municipal corporation duly formed and existing in Colfax County, New Mexico and Lawrence R. Leahy, ("Contractor"), for the purpose of establishing terms and conditions of services as Administrator for the Village of Angel Fire ("Administrator"). This Agreement is for a period of two years and shall become effective on December 15, 2011 and extend through December 15, 2013. Village and Contractor agree any extension or renewal is subject to mutual agreement of both parties.

WHEREAS, the Contractor wishes to remain as the Administrator of the Village of Angel Fire; and,

WHEREAS, the Village desires to retain the Contractor as Administrator of the Village of Angel Fire.

NOW THEREFORE, in consideration of the mutual covenants described herein, including the recitals set forth hereinabove, and for other good and valuable consideration, the undersigned Village and Contractor agree as follows:

DUTIES

1. Village shall retain Contractor as Administrator.
2. Contractor shall serve as Administrator for the Village of Angel Fire and shall discharge his duties in accordance with state law, the Village Code of Conduct and be subject to his job description and the goals and objectives established by the Mayor. The Contractor will work closely with the Village Council to develop and implement necessary work plans annually to establish and govern his services to the Village for each year of the contract.
3. The Contractor will report directly to, and his performance shall be established and evaluated by, the Mayor of the Village of Angel Fire. Contractor shall discharge his duties in a manner consistent with the goals and objectives established by the Village through its Mayor and Village Council for the position of Administrator.
4. During the term of this Agreement no personal or other activity of Contractor shall interfere with, prevent or impede the effective discharge of his duties as Administrator.

TERM

5. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of the Village to terminate the services of the Contractor at any time, with or without cause subject only to the provisions set forth in this Agreement.
6. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of the Contractor to resign at any time, subject only to the provisions set forth in this Agreement.
7. The Agreement begins, and becomes effective on December 15, 2011 and is to remain in effect for two (2) years, through and ending on December 15, 2013, unless terminated by either of the parties in accordance with its provisions. The Village and Contractor agree that any extension or renewal of this Agreement is subject to the mutual agreement of both parties, in writing.

Salary and Benefits

8. Village shall pay to Contractor for services rendered pursuant to this Agreement, an annual salary as set by the Village Council, but not less than \$75,000.00 (Seventy-five thousand dollars and no cents), in twenty-six (26) pay periods per year.
9. Village shall review Contractor's performance on or about December 15, 2012 and annually thereafter (based on the December 15 hire date) and if established performance objectives are met to the satisfaction of the Village, an increase to Contractor's salary will be implemented. This increase may be in the form of a lump sum or adjustment to base salary as agreed by both parties.
10. Village shall provide to Contractor and spouse a benefits package consisting of health, dental, vision, and disability and life insurance coverage in accordance with the premium structure applicable to Village employees.
11. Contractor shall receive the following additional benefits, which may be utilized on an annual basis in the same manner as Village employees.
 - A. All paid holidays extended to Village employees.
 - B. Sick leave accrual at a rate of 3.70 hours per pay period equal to twelve (12) days per year. Accrual is capped at 480 hours equal to sixty (60) days. There will be no cash out of unused sick leave hours for any reason or at any time.

C. Vacation time accrual at 4.62 hours per pay period equal to fifteen (15) days per year. Contractor may use time as it accrues. Accrual will be capped at 200 hours.

D. Three personal leave days per year to be used annually in the same manner as Village employees.

E. Village shall provide to Contractor a retirement pension plan available through the New Mexico Public Employees Retirement Association. Contractor will contribute 9.15% of gross earnings per pay period and Village will provide a 9.15% match per pay period.

Mileage Reimbursement

12. Contractor will claim mileage for the use of his personal vehicle and be reimbursed within the guidelines established by the State of New Mexico Per Diem and Mileage Act (Title 2, Chapter 42 and Part 2) at a reimbursement rate of \$.55 per mile. This rate will change accordingly if the reimbursement rate changes.

Contractor shall be responsible for paying for liability, property damage and comprehensive insurance on personal vehicle and further, shall be responsible for all expenses attendant to the purchase, operation, maintenance repair and regular replacement of personal vehicle. No additional monies shall be paid as an automobile allowance.

Education and Travel

13. Village shall pay reasonable travel and subsistence expenses of Contractor for professional and official travel, subject to prior written approval of the Mayor and solely within the per diem and mileage provisions applicable to Village employees.

14. Village shall pay registration and reasonable travel subsistence expenses of Contractor for short courses, institutes and seminars that are necessary for his professional development and in the service of the Village, subject to the prior written approval of the Mayor and solely within the per diem and mileage provisions applicable to Village employees.

Hours of Work

15. Contractor agrees to perform the duties of a Village Administrator routinely working a five (5) day and/or a minimum of a forty (40) hours a week schedule and with the exception of scheduled time off for vacation or illness be available to work or respond as needed to meet the requirements of the position.

Termination, Resignation and Severance Pay

16. The purpose of this section regarding termination, resignation and severance pay is to have the parties' state and accept as a settlement these provisions of all claims that may be made or asserted by the Contractor against the Village for any termination or other matters arising from or due to the provisions of the Agreement.

17. If Contractor is terminated for any reason other than misconduct or malfeasance, Contractor shall be paid a total of six (6) months of salary, net of taxes as severance pay and no more. Contractor's final pay shall include accrued vacation and personal leave, net of taxes, but no accrued sick leave will be paid.

18. In the event Contractor is terminated at any time because of his conviction of any illegal act or action involving personal gain to him or his family, then in that event the Village shall have no obligation to pay, and the Contractor waives any severance pay, but will receive payment, net of taxes for personal and vacation leave.

19. In the event Contractor resigns his position with the Village before the expiration of this Agreement, i.e. before December 15, 2013, Contractor shall provide at least thirty (30) days advance notice of his intended resignation, unless the parties otherwise agree in writing. Contractor's final pay shall include payment, net of taxes for personal and vacation leave accruals, but no severance or sick leave will be paid.

Miscellaneous

20. The Agreement constitutes the entire and complete agreement between the undersigned parties and shall not be orally modified. Any prior discussions or representations by or between the parties are merged into and are rendered null and void by this Agreement. To be effective, any modifications of this agreement must be in writing and executed by both parties.

21. A waiver of any right or provision of the Agreement by either party shall not constitute a subsequent or continuous waiver of that right or provision.

22. If any term, condition or provision of the Agreement, or any part thereof, is held to be unconstitutional, invalid or unenforceable by a court of competent jurisdiction, the remainder of the Agreement or respective part thereof shall remain in full force and effect.

23. The Agreement is being entered into and shall become effective in Colfax County, New Mexico and shall be constructed in accordance with and governed by the laws of New Mexico.

WITNESS our hands and seals the 25th day of October 2011.

BY: _____

Lawrence R. Leahy, Contractor

Witness our hands and seals the 25th day of October 2011.

BY: _____

Stuart A. Hamilton, Mayor

Approved by action of the Village Council of the Village of Angel Fire at its meeting on October 25th, 2011.

ATTEST: _____

Theresa Cordova, Village Clerk

Joseph F. Canepa, Village Attorney

For form and content

COUNCIL AGENDA ITEM

STAFF RECOMMENDATION

MEETING DATE: October 25, 2011

TO: Mayor / Council and Village Administrator

FROM: Larry Leahy , Village Administrator

SUBJECT: Consider Approval of Resolution 2011-45 Authorizing Sale/Disposal of Certain Village owned surplus Property

Background/Facts:

The reason we are looking to trade this is to have a second dump truck. We do not have as many paved roads as we have gravel. In order to save some money we are hauling more material ourselves and a second dump truck would be far more useful and cost saving. The dump truck could bring patch material directly to an area as well as gravel and would be used more than a single use patch truck.

Alternatives:

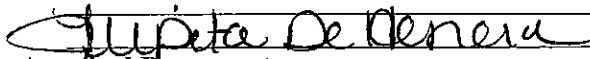
N/A

1) Financial Impact and Review:

Financial Impact: None

Budgeted Item: yes: no: X Funding Source:

Finance Department Comments and Review: _____



2) Attached Documents:

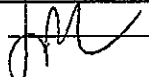
Resolution

List of items

3) Staff's Recommended Motion: Motion and Second to Approve Resolution 2011-45 Disposal of assets.

4)

5) Village Administrator Recommendation:

Approval:  Disapproval: _____ other: _____

**VILLAGE OF ANGEL FIRE
RESOLUTION 2011- 45**

**A RESOLUTION AUTHORIZING SALE OR DISPOSAL OF CERTAIN
VILLAGE OWNED SURPLUS PROPERTY**

WHEREAS, the Village of Angel Fire has acquired certain assets over recent years that have either become obsolete, been replaced by newer equipment, or become too expensive to repair and maintain; and

WHEREAS, the Village of Angel Fire has recently established an asset disposition policy; and

WHEREAS, The Village of Angel Fire believes it is in the best interest and necessary for the public's good and convenience to dispose of this property; and

WHEREAS, the Village of Angel Fire has established a fair market value of the property to be sold; and

WHEREAS, the Village of Angel Fire will use proceeds from the sale of this property to augment the General Fund.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Village of Angel Fire that the Mayor of said Village, or his designee, is authorized to sign the resolution permitting the sale/disposal of certain Village property on the attached list.

PASSED, ADOPTED AND APPROVED THIS 25th DAY OF OCTOBER 2011.

Stuart Hamilton MAYOR

ATTEST:

Terry Cordova, Village Clerk

ITEM FOR SALE OR DISPOSAL

2006 Freightliner M2

Model TCM 425-80

Cat C-7 Allison Transmission

Vin: 1FVZC3DC26HW07056

COUNCIL AGENDA ITEM

STAFF RECOMMENDATION

MEETING DATE: 25 October 2011
TO: Mayor and Council
FROM: Mark Rivera
SUBJECT: A resolution accepting infrastructure improvements for Country Club 1B Subdivision

1. **Background/Facts:** The Country Club 1B Subdivision is located in the Public Improvement District 2007-01. The Public Improvement (PID) Board is requesting that the Village Council accept the subdivision improvements for maintenance. Those improvements include the roads and the water system.

The PID Design-Build team and Village staff have done inspections to the satisfaction of the staff. The Design-Build team has submitted documentation certifying that the improvements have been designed to Village Streets and Drainage Standards and to the specification agreed to regarding wet utilities by the PID Board and the Village Council.

A couple of issues have arisen. After issuing two building permits in Country Club 1 & 2 Re-Amended, it was discovered that water services were not at the lot corners. The stamped 'as-builts' that we have received to date clearly show the water services at the lot corners.

CC1B are all large lots and so there are no double water services, consequently this missing the mark issue should not be an issue. However to caution on the safe side, we have added a condition to the acceptance of this subdivision.

An additional staff concern is need for a guard rail on Brazos Drive, as per 7-1-5-5 of the Village Code.

2. **Alternatives:**
A. Approve the Resolution
B. Modify or change the Resolution
C. Deny the Resolution

3. **Financial Impact and Review:**
Financial Impact: X
Budgeted Item: yes: no: X Funding Source:
Finance Department Comments and Review:



-
4. **Attached Documents:**
A. Resolution.
B. AUI Request for Substantial Completion.

- C. District Request for Substantial Completion Walk-Through
- D. Certificate of Substantial Completion
- E. Survey Certification of use of Rights-of-way (Submitted with CC1A acceptance)
- F. Valve/Manhole Inspection Form
- G. Road Test Forms
- H. Water Line Test Forms (Hydrostatic & Microbiological)
- I. Kit Carson Acceptance Letter (pending)
- J. Qwest Acceptance Letter (pending)
- K. AF Resort Acceptance Letter (pending)
- L. Draft 'As-Built' drawing, with hard copy and digital formats to be delivered in 90 days. (pending)

5. **Comprehensive Plan:**

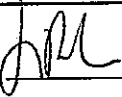
Is this agenda item supported by or implement the

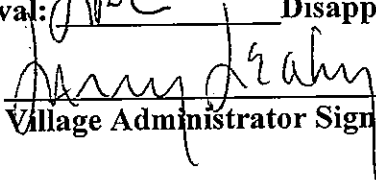
2008 Comprehensive Plan: Yes___ No__X_

If yes, identify implementation policy number:

6. **Staff's Recommended Motion:** Move and second to approve the Resolution with conditions the acceptance of the improvements for Country Club 1B Subdivision with two condition; 1) that as part of the Certificate of Substantial Completion be amended and reissued with the confirmation that all improvements are within the right-of-way and that all of the subdivision lots have a water service located along the front property line. 2) An engineering analysis be done to see where guardrail(s) are warranted.
-

7. **Village Administrator Recommendation:**

Approval:  Disapproval: _____ other: _____


Village Administrator Signature

RESOLUTION NO 2011-41

A RESOLUTION ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR COUNTRY CLUB 1B SUBDIVISION LOCATED IN THE VILLAGE OF ANGEL FIRE

WHEREAS the Country Club 1B Subdivision is located within the Public Improvement District 2007-01; and

WHEREAS as the Public Improvement District Board of Directors retained a Design-Build team consisting of Bohannon-Huston Inc as the designers, AUI Inc as the constructors, and HDR Inc as the District's Engineering Consultant; and

WHEREAS the Public Improvement District (PID) Board has requested that the Village Council accept the Country Club 1B Subdivision improvements for maintenance; and

WHEREAS the Village Staff in conjunction with the District's Engineer and the Design-Build team conducted a 'substantially complete' field inspection of Country Club 1B on 12, 13, & 14 September 2011; and

WHEREAS the Design-Build team on behalf of the PID has submitted the following documentation as evidence that said improvements were constructed in accordance to the design standards agreed upon between the PID and the Village Council on 25 September 2008.

EXHIBITS:

- A. AUI Request for Substantial Completion.
- B. District Request for Substantial Completion Walk-Through
- C. Certificate of Substantial Completion
- D. Survey Certification of use of Rights-of-way (Submitted with CC1A acceptance)
- E. Valve/Manhole Inspection Form
- F. Road Test Forms
- G. Water Line Test Forms (Hydrostatic & Microbiological)
- H. Kit Carson Acceptance Letter (pending)
- I. Qwest Acceptance Letter (pending)
- J. AF Resort Acceptance Letter (pending)
- K. Draft 'As-Built' drawing, with hard copy and digital formats to be delivered in 90 days (pending).

NOW THEREFORE BE IT RESOLVED by the Angel Fire Village Council the subdivision improvements for Country Club 1B Subdivision are hereby accepted for maintenance with the following conditions:

1. That the Certificate of Substantial Completion be amended and reissued with the confirmation that all improvements are within the right-of-way and that all

of the subdivision lots have a water service located along the front property line.

2. That a Engineering analysis be conducted by the PID to determine where guardrails are warranted along Brazos Drive.
3. That the Mayor sign this resolution only after Conditions 1 & 2 have been met.

PASSED, APPROVED AND ADOPTED this 25th Day of October, 2011

Mayor Stuart Hamilton

Attest: _____
Terry Cordova, Village Clerk

October 4, 2011
Village of Angel Fire
Larry Leahy, Administrator
PO Box 610
Angel Fire, NM 87710

Re: Recommendation of Village Acceptance:
Country Club Unit 1B
Angel Fire Public Improvement District 2007 -1 (District)

Dear Mr. Leahy:

Based on the Walk-Throughs conducted 9/12/11, 9/13/11 & 9/14/11, and associated Punch List, which include only minor items, the District hereby requests that the Village of Angel Fire (Village) accept **Country Club 1B** for incorporation into the Village infrastructure, along with the associated maintenance activities.

The **Substantial Completion date of September 14, 2011** signifies the beginning of AUIs one-year warranty period to the District, per contract. As a result of acceptance of the above subdivision by the Village, the District hereby assigns the Warranty to the Village.

With regards to said Warranty, we recommend that the Village schedule and conduct a Warranty Walk-Through during the month of August 2011 to identify any items that require maintenance or replacement by AUI prior to the termination of their warranty period for this subdivision

Should any items arise that require attention during the warranty period, please contact Marshall Vickers, AUI at 505-242-4848 (office) or 505-975-7000 (cell).

Final As-Builts will be provided to the Village within 1-months of the date of Substantial Completion of the above subdivision. Format for Final As-Builts will consist of: 1 full-size hard copy and 1 digital copy (PDF).

During construction, HDR performed construction observation on behalf of both the District and the Village. Our recommendation for Village acceptance reflects that to the best of our knowledge, this portion of the Project has been constructed in conformance with Village Standards as agreed upon between the District and Village Council on September 25, 2008.

Items included with this request for acceptance are as follows:

Page 1 of 2

10/4/2011

HDR Engineering, Inc.

2155 Louisiana Blvd NE
Suite 9500
Albuquerque, NM 87110-5483

Phone: (505) 830-5400
Fax: (505) 830-5455
www.hdrinc.com

1. AUI Request for Substantial Completion
2. District Request for Substantial Completion Walk-Through
3. Certificate of Substantial Completion
4. Survey Certification of use of Right-of-Way 4-25-11 (*provided previously under separate cover as project-wide certification*)
5. Valve/Manhole Inspection Form
6. Road Test Forms
7. Water Line Test Forms (Hydrostatic & Microbiological)
8. Kit Carson Acceptance Letter (*pending*)
9. Qwest Acceptance Letter (*pending*)
10. AF Resort Acceptance Letter (*pending*)
11. *Final As-Builts (full-size hard copy & PDF formats) to be provided by AUI within 1-month of Substantial Completion date of entire subdivision*

The remaining subdivisions will be presented for acceptance as separate submittals.

We appreciate your timely acceptance of the above subdivision.

Sincerely,



Carl Abrams
Project Manager

cc: District Project Director (via email)
Marshall Vickers, AUI (via email)
Scott Bane, BHI (via email)
Mark Rivera, Village of Angel Fire (via email)

attachments: Numbered Items Above



HAND DELIVERED

September 15, 2011

Angel Fire Public Improvement District 2007-1
c/o Carl Abrams, Program Manager
HDR Engineering, Inc.
2155 Louisiana Blvd. NE, Suite 9500
Albuquerque, NM 87110

Re: Angel Fire Design/Build Project
AUI Project No. 209009

Subj: Request for Certificate of Substantial Completion for Country Club 1B

Dear Carl:

AUI Inc. is requesting substantial completion of country Club 1B. AUI has installed all utilities and has connected the water line to the Village system.

AUI considers all utilities ready for their intended use and hereby requests a Certificate of Substantial Completion for Country Club 1B subdivision in accordance with Section 13.05 of our contract.

Should you have any questions concerning this request for a Certificate of Substantial Completion for the work listed above in Angel Fire, please feel free to call me at (505) 975-7000.

Sincerely,

Marshall Vickers 9/20/11

Marshall Vickers,
Project Manager

209009:158

September 11, 2011
Village of Angel Fire
Larry Leahy, Administrator
PO Box 610
Angel Fire, NM 87710

Re: Request for Substantial Completion Walk-Through:
Country Club Unit 1B
Angel Fire Public Improvement District 2007 -1 (District)

Dear Mr. Leahy:

AUI requested a Substantial Completion Walk-Through for the above subdivision to be held on 9/12/11, 9/13/11 & 9/14/11. Walk-Throughs were scheduled via email by HDR (see attached invites).

Any deficiencies identified during this Walk-Through will be compiled by HDR into a comprehensive Substantial Completion Punch List and distributed to all parties. Punch List items shall be completed by AUI prior to acceptance by the Village, unless otherwise requested by the District.

Based on the condition of the above subdivision, HDR, on behalf of both the District and Village, concurs with this request for Substantial Completion Walk-Through.

The remaining subdivision Substantial Completion Walk Throughs will be scheduled separately.

We appreciate your participation and assistance throughout the Substantial Completion Walk Through and Village acceptance process.

Sincerely,



Carl Abrams
Project Manager

cc: Mark Rivera, Village Planning & Zoning (via email)
Frank Salois & Butch Steinman, Village Streets Department (via email)
Darryl Benjamin & Rick Tafoya, Village Utilities Department (via email)
Orlando Sandoval & Andy Bertges, Village Fire Department (via email)
David Santistevan, Juan Trujillo & Dennis Gonzales, Kit Carson (via email)
Richard Morgan, Qwest/CenturyLink
Gerald White, District Project Director (via email)

Subject: Substantial Completion Walk-Through Country Club 1B South Sierra
Blanca to alcalde

Location: Meet at AUI office & carpool/caravan from there

Start: Mon 9/12/2011 9:00 AM

End: Mon 9/12/2011 9:30 AM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Marez, Jerome A.

Required Attendees: Marshall Vickers; AF Planning & Zoning Mark Rivera (mriviera@angelfiren.m.gov); AF Streets Dept Butch Steinman (bsteinman@angelfiren.m.gov); AF Streets Dept Frank Salois (Franks@angelfiren.m.gov); AF Utilities Dept Darell Benjamin (dbenjamin@angelfiren.m.gov); AF Utilities Dept Rick Tafoya (rtafoya@angelfiren.m.gov); Andy Bertges (abertges@angelfiren.m.gov); Kit Carson David Santistevan (dsantistevan@kitcarson.com); Kit Carson Dennis Gonzales (dgonzales@kitcarson.com); rmartinez@kitcarson.com; Morgan, Richard; Abrams, Carl

Optional Attendees: Rick Tafoya

Substantial Completion Walk-Through: meet at AUI office & carpool/caravan from there

HDR to compile Punch List as necessary

Subject: Substantial Completion Walk-Through Country Club 1B North Sierra
Blanca to Alcalde

Location: Meet at AUI office & carpool/caravan from there

Start: Tue 9/13/2011 1:00 PM

End: Tue 9/13/2011 1:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Marez, Jerome A.

Required Attendees: Marshall Vickers; AF Planning & Zoning Mark Rivera (mrivera@angelfiren.m.gov); AF Streets Dept Butch Steinman (bsteinman@angelfiren.m.gov); AF Streets Dept Frank Salois (Franks@angelfiren.m.gov); AF Utilities Dept Darell Benjamin (dbenjamin@angelfiren.m.gov); AF Utilities Dept Rick Tafoya (rtafoya@angelfiren.m.gov); Andy Bertges (abertges@angelfiren.m.gov); Kit Carson David Santistevan (dsantistevan@kitcarson.com); Kit Carson Dennis Gonzales (dgonzales@kitcarson.com); rmartinez@kitcarson.com; Morgan, Richard; Abrams, Carl

Optional Attendees: Rick Tafoya

Substantial Completion Walk-Through: meet at AUI office & carpool/caravan from there

HDR to compile Punch List as necessary

Subject: Substantial Completion Walk-Through Country Club 1B Brazos
Location: Meet at AUI office & carpool/caravan from there

Start: Wed 9/14/2011 9:00 AM
End: Wed 9/14/2011 9:30 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Tentatively accepted

Organizer: Marez, Jerome A.
Required Attendees: Marshall Vickers; AF Planning & Zoning Mark Rivera (mriviera@angelfiren.m.gov); AF Streets Dept Butch Steinman (bsteinman@angelfiren.m.gov); AF Streets Dept Frank Salois (Franks@angelfiren.m.gov); AF Utilities Dept Darell Benjamin (dbenjamin@angelfiren.m.gov); AF Utilities Dept Rick Tafoya (rtafoya@angelfiren.m.gov); Andy Bertges (abertges@angelfiren.m.gov); Kit Carson David Santistevan (dsantistevan@kitcarson.com); Kit Carson Dennis Gonzales (dgonzales@kitcarson.com); rmartinez@kitcarson.com; Morgan, Richard; Abrams, Carl
Optional Attendees: 'Mark Rivera'; 'Rick Tafoya'; Darrell Benjamin

We are postponing this walk through till Wednesday of next week, please let me know if there are any conflicts.

Thank you,

Jerome

Substantial Completion Walk-Through: meet at AUI office & carpool/caravan from there

HDR to compile Punch List as necessary

Certificate of Substantial Completion

Project: **Roadway & Infrastructure Improvements Design-Build Project**

Subdivision: **Country Club Unit 1B**

Owner: **Public Improvement District 2007-1**

Date of Agreement: **March 13, 2009**

This definitive Certificate of Substantial Completion applies to:

~~All Work under the Contract Documents~~

The following specified portions of the Work:

All Work under the Contract Documents as related to Country Club Unit 1B (Note Water Storage Tank Country Club Unit 1B separate Substantial Completion December 8, 2010)

September 14, 2011

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A definitive list of items (Substantial Completion Punch List) to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

~~Amended Responsibilities~~

Not Amended

Owner's Amended Responsibilities:

Contractor's Amended Responsibilities:

The following documents are attached to and made part of this Certificate:

Substantial Completion (Partial) Punch List 9/14/11

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

<u>Carl Brown</u>	<u>9/27/11</u>
Executed by Engineer	Date
<u>Marshall Viokey</u>	<u>10/5/11</u>
Accepted by Contractor	Date
<u>Gerard White</u>	<u>10/5/11</u>
Accepted by Owner	Date

PROJECT: AF Public Improvements District 2007-1
Roadway and Infrastructure Improvements Project
Substantial Completion Punch List
Country Club Unit 1B

CONDUCTED: December 8, 2010

VERIFIED COMPLETE: PENDING

LOCATION: Water Storage Tank Los Alamos Circle, Lot 138

CONDUCTED: September 12, 2011

LOCATION: Alcade, Sierra Blanca South (24+77-10+00)

VERIFIED COMPLETE: pending

CONDUCTED: September 13, 2011

LOCATION: Sierra Blanca North (24+77-120+50)

VERIFIED COMPLETE: pending

CONDUCTED: September 14 & 15, 2011

LOCATION: Brazos

CONDUCTED: September 15, 2011

VERIFIED COMPLETE: pending

Input by	Representing	Email Address	Phone	Cell Phone
1 Carl Abrams	HDR	carl.abrams@hdrinc.com	505-830-5400	505-280-1672
2 Jerome Marez	HDR	jerome.marez@hdrinc.com	505-830-5400	505-238-3489
3 Marshall Vickers	AUI	MarshallV@auiinc.net	505-242-4848	505-975-7000
4 Cesar White	AF PID	whitegerald@hotmail.com		505-288-9067
5 Rick Tafaya	VAU Utilities Dept	rtafaya@afgov.org	575-377-1677	575-595-4212
6 Darrell Benjamin	VAU Utilities Dept	darrells@afgov.org	575-377-1677	575-595-0326
7 Arturo Zavala	AUI	arturoz@auiinc.net	575-525-2901	505-975-7000
8 Scott Bane	BHI	sbane@bhiinc.com	505-823-1000	505-238-7588
9 Frank Salois	VAU Streets Dept	franks@afgov.org	575-377-7004	
10 Buich Steinman	VAU Streets Dept	bsiehlman@afgov.org	575-377-7004	
11 Mark Bertr	VAU Planning & Zoning	mark@afgov.org	575-377-7004	
7 Andy Bertr	VAU Fire Dept	abertges@afgov.org	575-377-3347	
8 Orlando Santistevan	VAU Fire Dept	osantistevan@afgov.org	575-377-3348	575-770-2894
9 Juan Trujillo	Kit Carson	jtrujillo@kitcarson.com	575-758-2258	575-741-1041
10 David Santistevan	Kit Carson	dsantistevan@kitcarson.com	575-758-2258	
11 Dennis Gonzales	Kit Carson	dgonzales@kitcarson.com	575-758-2258	
12 Richard Morgan	Qwest	Richard.Morgan@qwest.com	575-377-0680	575-770-6774

Note: Dry Utility Walk-Through by KC conducted separately (pending)

Note: Dry Utility Walk-Through by Qwest conducted separately (pending)

Item	STA	Description	Date Verified	Verified By
Water Storage Tank				
1	n/a	Reseed all disturbed areas (not including access road)	6/29/2011	Carl Abrams
2	n/a	Deliver safety ladder climbing equipment (harness, hardware, etc.) to Village Public Works		
3	n/a	Verify lower and upper limits of safety climbing rail: appears to not extend sufficient height above tank top		
4	n/a	Level indicators on each tank do not match: verify cable lengths and adjust accordingly		
5	n/a	Provide As-Built	8/23/2011	Carl/Jerome
6	n/a	Install concrete collars on valves to existing water storage tank since lids were adjusted to modified final	8/23/2011	Carl/Jerome
7	n/a	Install screen/flap valve on tank drain outlet	8/23/2011	Carl/Jerome
8	n/a	Place additional rip-rap at tank overflow outlet: visible signs of erosion from tank flushing activity	8/23/2011	Carl/Jerome
9	n/a	Grade ditch for existing tank overflow to drain/route around new tank with no low points	8/23/2011	Carl/Jerome

Item	STA	Description	Date Verified	Verified By
10	n/a	General: As-Builts Required		
11	n/a	General: Reseed disturbed areas		
12	n/a	General: Provide Water Test Forms		
13	n/a	General: Provide Road Test Forms		
14	n/a	General: Provide Valve/MH Form		
15	n/a	Roads: Roll all edges/tapers as soft in many areas throughout		
16	n/a	Dry Utilities: No issues noted by HDR with regards to separation or clearance around conduit stubouts; however, need KC/Qwest concurrence		
Alcalde				
17	n/a	General: remove plastic from FH's	9/21/2011	Jerome Marez
18	10+00	Roads: Add material around Existing valves & FH to cover valve and fill to 1-ft below FH flange	9/21/2011	Jerome Marez
19	10+00-10+40	Roads: Form ditch from existing intersection on west side to front of electrical box.	9/21/2011	Jerome Marez
20	10+00-10+40	Roads: East side add material from shoulder to slope [Still piles of material need to be compacted/bladed]	9/21/2011	Jerome Marez
21	10+32-11+32	Roads: Recompact material along west side		
22	11+30	General: remove downed tree on west side	9/21/2011	Jerome Marez
23	16+50-23+26	Roads: Knock down berm along rip-rap on Northwest side of road to provide positive drainage into rip-rap	9/21/2011	Jerome Marez
24	18+63	Service: Paint water service post blue; verify/extend water service to edge of ROW	9/21/2011	Jerome Marez
25	18+63-19+00	Roads: Recompact material around culvert		
26	23+16-23+66	Roads: add material from cut slope to ditch to bring up to level with shoulder and grade to drain to north		
27	26+50	Roads: Regrade around FH		
29	27+83	Service: Verify/expose wire on water service post; paint post blue, backfill settled area adjacent to post	9/21/2011	Jerome Marez
30A	29+50-31+01	Roads: Remove and replace rip-rap to better catch drainage and grade to drain (west side)	9/21/2011	Jerome Marez
30B	29+50-31+00	Roads: recompact area around rip-rap(east side) grade to drain into rip-rap.		
31	33+15-34+90	Roads: Define/create ditch on north side and grade to drain into Sierra Blanca ditch	9/21/2011	Jerome Marez
Sierra Blanca South (24+77-10+00)				
32	General:	General: Remove all trash on roadway	9/21/2011	Jerome Marez
33	24+77	Roads: Cover PRV with base course; verify pressure settings [PRV covered but now pothole in road]	9/21/2011	Jerome Marez
34	24+50-22+50	Roads: Regrade edges along east side to drain		
35	22+50	Fire Hydrants: Flag missing on FH		
36	22+50	Roads: Remove Construction debris (concrete collar with broken riser)		
37	17+00	Service: verify/expose wire on water service post; paint post blue		
38	14+00	Roads: Create ditch on North side and grade to drain off of shoulder before driveway on north side		
Sierra Blanca North (24+77-120+50)				
39	General:	General: Remove all trash on roadway	9/21/2011	Jerome Marez
40	28+63.15	General: lot designation marker on east side of the roadway was knocked down with the tree; remove and replace	9/21/2011	Jerome Marez
41	29+00	Service: Service post knocked down; verify wire; paint blue	9/21/2011	Jerome Marez
42	31+95	Roads: Remove waddle netting and wooden stakes	9/21/2011	Jerome Marez
43	33+50	Fire Hydrants: FH remove plastic	9/21/2011	Jerome Marez
44	37+50	Roads: Rake material and grade to drain	9/21/2011	Jerome Marez
45	37+50	Roads: Funnel ditch from FH to culvert	9/21/2011	Jerome Marez
46	46+00	Service: Service missing; verify (lot 16)		
47	48+00	Roads: Remove waddle netting	9/21/2011	Jerome Marez
48	48+65	Dry Utilities: KC conduit cap missing	9/21/2011	Jerome Marez
48	55+60	Fire Hydrants: FH missing flag; clear 3-ft zone around FH	9/21/2011	Jerome Marez
49	56+70	Dry Utilities: KC conduit cap missing	9/21/2011	Jerome Marez
49	62+55	Service: Missing service 'Y' post (lot 6)	9/21/2011	Jerome Marez
50	65+05	Roads: Cover valve collar with base course	9/21/2011	Jerome Marez
51	65+05 - 67+00	Roads: Taper base course material and compact at shoulder	9/21/2011	Jerome Marez
52	68+19	Roads: Place rip-rap at base of culvert outlet/outfall	9/21/2011	Jerome Marez
53	69+25	Service: verify/expose wire at service post	9/21/2011	Jerome Marez

Item	STA	Description	Date Verified	Verified By
54	72+11	Roads: Grade ditch to drain to culvert	9/21/2011	Jerome Marez
55	73+17	Service: verify/expose wire at service post	9/21/2011	Jerome Marez
56	75+07	Fire Hydrants: FH missing flag; clear 3-ft zone around FH	9/21/2011	Jerome Marez
57	75+74	Dry Utilities: KC conduit cap missing	9/21/2011	Jerome Marez
58	77+00	General: Remove fallen trees on east side		
59	80+16	Service: Verify location of service with respect to the property line		
60	81+07	Roads: Add Fill material on top of exposed valve collar		
61	81+73	Dry Utilities: KC conduit cap missing; only 5 conduits should be 7		
62	83+07	Fire Hydrants: FH missing flag	9/21/2011	Jerome Marez
63	85+49	Dry Utilities: Cable wire missing on north side		
64	87+07	Fire Hydrants: FH missing flag	9/21/2011	Jerome Marez
65	88+00	Service: Paint water service post blue;		
66	91+00 - 93+00	Roads: Knock berm down on east side	9/21/2011	Jerome Marez
67	96+00 - 97+00	Roads: Cover over valve collar with base course remove hump in base course	9/21/2011	Jerome Marez
68	98+78	Dry Utilities: KC conduit cap missing	9/21/2011	Jerome Marez
69	102+63	General: add 3-inch square nut on valve "always closed"		
70	102+93	Roads: add rip-rap around culvert	9/21/2011	Jerome Marez
71	110+81	Roads: Fill in material in old culvert and smooth out shoulder	9/21/2011	Jerome Marez
72	111+00-116+50	Roads: Compact soft spot on east shoulder	9/21/2011	Jerome Marez
73	113+42	General: Remove pipe trash from east shoulder	9/21/2011	Jerome Marez
74	113+30-114+00	Roads: Create ditch on east side to drain/slope shoulder better into inside curve	9/21/2011	Jerome Marez
75	114+00-117+00	Roads: Tighten up/recompact east side of roadway shoulder	9/21/2011	Jerome Marez
76	117+60	Service: Paint water service post blue		
77	117+60	Roads: Redefine drainage ditch from upper drainage into rip-rap and culvert on west side	9/21/2011	Jerome Marez
78	117+60-121+00	Roads: Tighten up/recompact shoulder against rip-rap on west side	9/21/2011	Jerome Marez
79	121+00-122+00	Roads: Regrade existing roadway where equipment was stored		
Brazos				
80	10+00-15+00	Roads: widen roadway from 20-ft to 24-ft	9/21/2011	Jerome Marez
81	15+50	Roads: Regrade around ARV; add additional material		
82	15+70	Dry Utilities: verify/find missing Qwest cable on west side	9/21/2011	Jerome Marez
83	16+50	Fire Hydrants: FH missing flag	9/21/2011	Jerome Marez
84	16+87	Service: Verify/expose wire on water service post	9/21/2011	Jerome Marez
85	18+57	Service: Verify/expose wire on water service post	9/21/2011	Jerome Marez
86	20+50	Roads: Regrade and compact around PRV; remove construction barrel at bottom of fill slope	9/21/2011	Jerome Marez
87	20+50-21+75	Roads: Regrade and compact at shoulder	9/21/2011	Jerome Marez
88	21+76	General: Remove trash from roadway	9/21/2011	Jerome Marez
89	24+80	General: Remove downed tree on east side		
90	26+78	General: Remove downed tree on east side		
91	28+02	Roads: Cracked valve collar		
92	28+12	Roads: Regrade shoulder where rock pushed into fill slope	9/21/2011	Jerome Marez
93	28+50	Roads: add base course over valve	9/21/2011	Jerome Marez
94	29+61	Service: Verify/expose wire on water service post		
95	31+70	Dry Utilities: verify/find missing Qwest cable on west side		
96	35+43	Roads: add material to cover valve collar		
97	35+80	General: Remove downed tree on east side		
98	41+50	Service: Missing service 'Y' post (lot 6)	9/21/2011	Jerome Marez
99	42+00-42+70	Roads: Regrade east side	9/21/2011	Jerome Marez
100	42+89	Roads: Broken valve collar; regrade and add base course	9/21/2011	Jerome Marez
101	45+88	Dry Utilities: verify/find missing Qwest cable	9/21/2011	Jerome Marez
102	48+00	Fire Hydrants: FH missing Flag; concrete valve collar settled	9/21/2011	Jerome Marez
103	48+00-102+64	Roads: regrade/rework shoulders along various spots of the entire roadway		
104	49+86	Service: paint water service post blue and locate/expose wire	9/21/2011	Jerome Marez

Item	STA	Description	Date Verified	Verified By
105	51+48	Cover ARV valve collar with base course		
106	56+24	Cover ARV valve collar with base course		
107	56+25	FH missing flag	9/21/2011	Jerome Marez
108	56+57	Removed downed trees on east side		
109	57+40	Inline vavle collar shifted		
110	58+50	Verify service may have shifted with item 111		
111	59+63	Verify missing water service may have shifted to item 110		
112	60+50	Verify that FH location shifted		
113	61+08	Cover ARV valve collar with base course		
114	63+81	Cover PRV with base course and drain to shed water off of slope		
115	64+04	verify/expose wire on water service post east side	9/21/2011	Jerome Marez
116	64+86	cover water valve collar with base course		
117	66+00	Verify/locate missing Qwest pipe	9/21/2011	Jerome Marez
118	68+50	cover water valve collar with base course		
119	64+04-69+00	Cut ditch to drain back to the culvert next to the FH		
120	72+00	Shoulder work on low spot to drain properly and cover the water valve collar		
121	76+41-76+70	Cover ARV with material from the fill slope and grade to drain down fill slope		
122	76+50	FH missing flag; cover water valve collar	9/21/2011	Jerome Marez
123	79+65	verify/expose wire on water service post	9/21/2011	Jerome Marez
124	80+08	verify/expose wire on water service post	9/21/2011	Jerome Marez
125	80+10	cover water valve collar with base course		
126	80+50	FH missing flag	9/21/2011	Jerome Marez
127	81+70	verify/expose wire on water service post	9/21/2011	Jerome Marez
128	87+50	Verify Qwest cable missing on west side	9/21/2011	Jerome Marez
129	88+08	cover water valve collar with base course		
130	88+47	Water service valve post needs to be pounded into the ground per specifications	9/21/2011	Jerome Marez
131	90+81	FH missing flag; extra fence post adjacent to the FH	9/21/2011	Jerome Marez
132	95+00	Missing service post; paint service posts blue	9/21/2011	Jerome Marez
133	95+01	Cable wire missing; Qwest pipe broken [found but fill in pothole]	9/21/2011	Jerome Marez
134	95+76	FH missing flag	9/21/2011	Jerome Marez
135	98+57	Cable wire missing	9/21/2011	Jerome Marez
136	100+00	Cable wire missing on both sides of the road	9/21/2011	Jerome Marez
137	102+64	Verify/Locate missing water service	9/21/2011	Jerome Marez

COUNCIL AGENDA ITEM

STAFF RECOMMENDATION

MEETING DATE: 25 October 2011
TO: Mayor and Council
FROM: Mark Rivera
SUBJECT: A Resolution applying for funding from the New Mexico Water Trust Board for a water conservation project

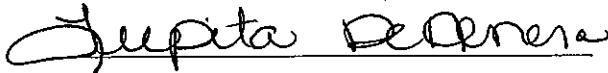
Background/Facts: This resolution is required by the Water Trust Board. It directs staff to prepare an application to be submitted to the Water Trust Board for a water conservation (water re-use) project. This project is in our ICIP and is the second legislative priority. It is also identified in the Comprehensive Plan and the Water Master Plan.

1. **Alternatives:**

- A. Approve the Resolution
- B. Modify or change the Resolution
- C. Deny the Resolution

2. **Financial Impact and Review:**

Financial Impact: _____
Budgeted Item: yes: _____ no: X Funding Source: N/A
Finance Department Comments and Review:



3. **Attached Documents:**

- A. Resolution
-

4. **Comprehensive Plan:**

Is this agenda item supported by or implement the
2008 Comprehensive Plan: Yes X No _____
If yes, identify implementation policy number: 13.1.4

5. **Staff's Recommended Motion:** Move and second to approve the resolution directing staff to apply for Water Trust Board funding a water conservation project.
-

6. **Village Administrator Recommendation:**

Approval: X Disapproval: _____ other: _____



Village Administrator Signature

RESOLUTION NO. 2011-42_

A RESOLUTION TO APPLY FOR FUNDING FROM THE NEW MEXICO WATER TRUST BOARD FOR A WATER CONSERVATION PROJECT

- WHEREAS,** *The Village of Angel Fire, New Mexico is a municipal corporation, and acting by its Village Council, is in support of seeking funding assistance, in full or in part, for a water conservation project (re-use) and;*
- WHEREAS,** *The Water Trust Board is soliciting applications for the Water Project Fund for the 2012 Cycle and;*
- WHEREAS,** *The Village Council finds there is a significant need to provide water conservation (re-use) methods to the community and;*
- WHEREAS,** *The Water Trust Board requests, as part of the application procedure, passage and submittal of a local government resolution of support for the project.*

NOW THEREFORE, BE IT RESOLVED THAT, *the Village of Angel Fire supports the preparation and submittal of an application in accordance with the procedures established by the Water Trust Board*

PASSED, APPROVED, and ADOPTED this 25th day of October, 2011.

Stuart Hamilton, Mayor of Angel Fire

ATTEST:

Terry Cordova, Clerk

COUNCIL AGENDA ITEM

STAFF RECOMMENDATION

MEETING DATE: 25 October 2011
TO: Mayor and Council
FROM: Mark Rivera
SUBJECT: A Resolution applying for funding from the New Mexico Water Trust Board for a water system improvement project

Background/Facts: This resolution is required by the Water Trust Board. It directs staff to prepare an application to be submitted to the Water Trust Board for a water system improvement project. This improvement would be rehabilitation all of our water storage tanks. This improvement is on our adopted ICIP and is the first legislative priority. It is also identified as implementation policy in the Comprehensive Plan and in the Water Master Plan.

1. **Alternatives:**

A. Approve the Resolution

2. **Financial Impact and Review:**

Financial Impact: _____

Budgeted Item: yes: _____ no: X Funding Source: N/A

Finance Department Comments and Review:



3. **Attached Documents:**

A. Resolution

4. **Comprehensive Plan:**


Is this agenda item supported by or implement the


2008 Comprehensive Plan: Yes X No _____

If yes, identify implementation policy number: 13.1.6

5. **Staff's Recommended Motion:** Move and second to approve the resolution directing staff to apply for Water Trust Board funding a water system improvement project to rehabilitate all of Village water storage tanks.

6. **Village Administrator Recommendation:**

Approval:  Disapproval: _____ other: _____


Village Administrator Signature

RESOLUTION NO. 2011-43

A RESOLUTION TO APPLY FOR FUNDING FROM THE NEW MEXICO WATER TRUST BOARD FOR A WATER SYSTEM IMPROVEMENTS PROJECT

WHEREAS, *The Village of Angel Fire, New Mexico is a municipal corporation, and acting by its Village Council, is in support of seeking funding assistance, in full or in part, for a water system improvements project (tank rehabilitation) and;*

WHEREAS, *The Water Trust Board is soliciting applications for the Water Project Fund for the 2012 Cycle and;*

WHEREAS, *The Village Council finds there is a significant need to provide safe drinking water to the community and;*

WHEREAS, *The Water Trust Board requests, as part of the application procedure, passage and submittal of a local government resolution of support for the project.*

NOW THEREFORE, BE IT RESOLVED THAT, *the Village of Angel Fire supports the preparation and submittal of an application in accordance with the procedures established by the Water Trust Board*

PASSED, APPROVED, and ADOPTED this 25th day of October, 2011.

Stuart Hamilton, Mayor of Angel Fire

ATTEST:

Terry Cordova, Clerk

COUNCIL AGENDA ITEM

STAFF RECOMMENDATION

MEETING DATE: 25 October 2011
TO: Mayor and Council
FROM: Mark Rivera
SUBJECT: A Resolution applying for funding from the New Mexico Water Trust Board for a water system improvement project

Background/Facts: This resolution is required by the Water Trust Board. It directs staff to prepare an application to be submitted to the Water Trust Board for a water system improvement project. This improvement would be the installation of a SCADA system, which is an electronic monitoring system. This improvement is on our adopted ICIP and is the third legislative priority. It is also identified as implementation policy in the Comprehensive Plan and in the Water Master Plan.

1. **Alternatives:**

A. Approve the Resolution

2. **Financial Impact and Review:**

Financial Impact: _____

Budgeted Item: yes: _____ no: X Funding Source: N/A

Finance Department Comments and Review:



3. **Attached Documents:**

A. Resolution

4. **Comprehensive Plan:**

Is this agenda item supported by or implement the

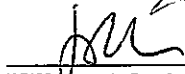
2008 Comprehensive Plan: Yes ___ No X

If yes, identify implementation policy number:

5. **Staff's Recommended Motion:** Move and second to approve the resolution directing staff to apply for Water Trust Board funding a water system improvement project to install a SCADA system.

6. **Village Administrator Recommendation:**

Approval: X Disapproval: _____ other: _____



Village Administrator Signature

RESOLUTION NO. 2011-44

A RESOLUTION TO APPLY FOR FUNDING FROM THE NEW MEXICO WATER TRUST BOARD FOR A WATER SYSTEM IMPROVEMENTS PROJECT

- WHEREAS,** *The Village of Angel Fire, New Mexico is a municipal corporation, and acting by its Village Council, is in support of seeking funding assistance, in full or in part, for a water system improvements project (SCADA System) and;*
- WHEREAS,** *The Water Trust Board is soliciting applications for the Water Project Fund for the 2012 Cycle and;*
- WHEREAS,** *The Village Council finds there is a significant need to provide adequate and safe drinking water to the community and;*
- WHEREAS,** *The Water Trust Board requests, as part of the application procedure, passage and submittal of a local government resolution of support for the project.*

NOW THEREFORE, BE IT RESOLVED THAT, *the Village of Angel Fire supports the preparation and submittal of an application in accordance with the procedures established by the Water Trust Board*

PASSED, APPROVED, and ADOPTED this 25th day of October, 2011.

Stuart Hamilton, Mayor of Angel Fire

ATTEST:

Terry Cordova, Clerk